



Oakville Aquatic Club  
1121 Invicta Drive, Unit 2  
Oakville, Ontario  
L6H 2R2

## Swim Coach (Full Time)

### Description

OAK is looking to fill a Full Time Coach position to lead and oversee some of OAK's top competitive swim groups. OAK is looking for an individual who is an NCCP certified coach with strong leadership and coaching skills; is very organized and reliable; and has strong communication skills. Our ideal candidate has a passion for the sport of swimming and shares our goal of creating an environment for athletes to reach their full potential.

The Coach has a lead role in teaching, training and motivating the athletes in the Oakville Aquatic Club (OAK). The Coach will report to the Head Coach and work closely with the coaching staff.

OAK is a 3-time National Championship, not-for-profit swim club that is managed by professional coaches and admin staff; and governed by a volunteer Board of Directors. OAK typically registers approximately 700 swimmers annually and provides competitive swimming programs in the Oakville area. OAK also provides opportunities for swimmers to regularly attend team competitions, participate in fundraisers that help support the club, and enjoy social activities that celebrate our success. Our coaches are a central point for fostering success and enjoyment for our members.

### Qualifications

Mandatory:

- Minimum 3 years swim coaching experience
- Minimum NCCP Fundamentals Coach Certified
- Excellent written and oral communication skills
- Excellent presentation, coaching and teaching skills
- Strong time management skills and reliability
- Strong interpersonal and leadership skills
- Highly effective planning and organization skills
- Track record of developing technically sound, multi-stroke athletes and attention to detail
- Passion for growing the sport in the community
- Detail oriented working style

Desirable:

- Strong proficiency in Microsoft Office, Google Suites, and general computer and software use
- TeamUnify experience

### Duties

Coaching, Teaching, Training

- Contribute to OAK's mission to help people find their purpose and potential through the pursuit of swimming excellence
- Adhere to and enforce all safety protocols in order to maintain a safe and healthy training environment
- Coach, teach and train athletes in alignment with OAK integrated athlete development program



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- Provide instruction in technique and successful habits for athletic development
- Manage swim meet entries and attend swim meets
- Design and deliver swim practice plans in alignment with OAK integrated athlete development program and in collaboration with the Head Coach
- Participate in sport and role specific training and meetings
- Evaluate and recommend swimmer progressions
- Build positive relationships with swimmers, parents, staff, and our community

#### Data Management & Meet Entries

- Track athlete progress, challenges and attendance
- Complete meet entries in alignment with program objectives

#### Communication

- Communicate regular with the Head Coach
- Communicate with the athletes and parents through email, phone and in-person interactions

#### Work Terms and Consideration

- The Coach will work standard full time hours per week with the discretion to manage these hours based upon the Club's needs which may require evening and weekend work subject to holidays, vacation, sick leave and building closures.
- Work will primarily be conducted at pool facilities in the Oakville and surrounding areas, at the OAK office in Oakville, ON and other pool locations across Ontario during competitions.
- Consideration will be provided in the form of an annual salary and also includes an excellent benefits package in accordance with the OAK Benefits Plan.

#### Application Process

- Qualified applicants should send a resume to [dave@oakvilleaquatics.ca](mailto:dave@oakvilleaquatics.ca) with the subject line "Coach Application".
- Schedule:
  - Application submission deadline: July 31, 2024
  - Successful applicants will be contacted for interviews by July 31, 2024
  - Start date: September 2024